

UNFCU Foundation Grant Application Form

Before submitting this application form, please review our selection criteria and grant application guidelines at www.unfcufoundation.org/grants.

General Information

Date of application: _____

Legal name of organization: _____

Mailing address (and physical address if it is different and not confidential):

Address

City

State/Province

Zip/Postal code

Country

Phone number

Fax number

Website

Name of CEO or Executive Director

Phone number

Email address

Contact person for this application (If *not* the CEO or Executive Director):

Name

Title

Phone number

Email address

Organizational Information

Year founded: _____

Employer identification number (applicable *only* to US based organizations): _____

Tax exemption status*:

501(c)(3)–applicable only for US based non profit organizations

Provide the following supporting documents:

- IRS letter determining the 501(c)(3) non profit status
- Exempt organization certificate

United Nations, its funds, programmes, and specialized agencies

*UNFCU Foundation only issues grants to non-profit organizations that have one of the above stated tax exempt status.

Official mission statement:

Geographic area served (specific to this proposal): _____

Number of employees: Full-time _____ Part-time _____

Grant Request Information

Amount requested: \$ _____

Has UNFCU Foundation provided funding in the past? Yes No

Type of grant requested (select one):

- Program or project support (name and location of program/project): _____
- General operating support
- Start-up costs
- Scholarship
- Equipment for grassroots programs (describe below):

- Other project supplies (describe below):

Please indicate if the basis of your program pertains to providing one or more of the following for women and children:

- Healthcare
- Education
- Livelihood and vocational training
- All of the above
- None of the above

Program/project description:

A. Describe briefly what the grant will be used for and how many individuals will benefit:

B. Provide a list of proposed deliverables:

Primary Goals/Objectives	Individuals to be served

Financial Information

A. Provide budget information about the organization submitting the application:

Current budget: \$ _____ Fiscal year ending: _____
(DD MonYYYY)

Total income: \$ _____ Total expenses: \$ _____
(most recent fiscal year) (most recent fiscal year)

B. Provide budget information for the overall program or project providing services:

Total budget required to deliver the program or project: \$ _____

Dates covered by program/project budget: _____
(DD MonYYYY to DD MonYYYY)

Will the UNFCU Foundation grant provide all the funds required to administer the program or project? Yes No

If the answer is NO, please provide details of the services and funding required to support the entire program or project.

Please submit the below items on a separate document Word or PDF format. Maximum of three pages. Please type and single-space your narrative proposal.

A. Organizational Background

1. A brief description of its history, mission, and purpose.
2. The need or problem that your organization works to address, and the population it serves, including geographic location, socioeconomic status, race, ethnicity, gender, sexual orientation, age, physical ability, and language.

B. Funding Request

Please describe the purpose of the grant for which you seek funding, by addressing each of the following:

- A summary of its primary purpose and the need of problem
- The population that you plan to serve and how this population will benefit from the project
- The proposed staffing pattern for the project, and the names and titles of the individuals who will direct the project
- Anticipated length of the project
- How the project contributes to your organizations' overall mission

C. Evaluation

Please explain how you will measure the effectiveness of your activities. Describe your criteria for a successful program and the results you expect to have achieved by the end of the funding period.

Include a list of the indicators used to measure effectiveness in your program/project:

Program/Project Indicators	Benchmarks

By signing below, I certify that the information contained in this application is true and correct to the best of my knowledge.

x _____
CEO / Executive Director signature

Date (DD Mon YYYY)